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| **Name** | **Signature** | **Initials** | **Study Role** | **Key Study Tasks** (choose from list below) | **Start** (DD/MMM/YYYY) | **End** (DD/MMM/YYYY) (complete only if prior to end of study) | **PI Initials & Date** (DD/MMM/YYYY) |
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| **Comments:** |

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| **Electronic Signature Declaration for Principal Investigator and Site Staff**  My electronic signature as it applies to entering electronic data or signing records in sponsor-owned or sponsor-outsourced computer systems is the legally binding equivalent of my handwritten signature.  I will not share password(s) assigned to me for this study with any other persons. |

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| **Principal Investigator’s End of Study Declaration**  I hereby confirm that the above information is accurate and complete and that I authorized the delegation of study-related tasks to each individual as listed above.  Principal Investigator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Task Key:** These task may only be performed by qualified individuals as permitted by local law, medical or standard of care practices or applicable training as per job description or designation

1. Obtain/conduct informed consent
2. Recruits study subjects
3. Determine eligibility criteria (inclusion/exclusion)
4. Obtain medical/medication history
5. Perform physical exam
6. Perform study activities
7. Make study-related medical decisions
8. Assess AE/SAE causality
9. Evaluate study-related test results
10. Sign off on (e)CRF visit data
11. Collect/process biological samples
12. Ship biological samples
13. Make (e)CRF entries, corrections, and queries
14. Maintain essential documents
15. Report SAEs
16. Use IWRS/IVRS/IRT
17. Prepare/Dispense Study Intervention (SI)
18. Administer Study Intervention (SI)
19. Manage Study Intervention (SI) receipt/storage/temperature monitor
20. Perform Study Intervention Accountability
21. Complete company-specific logs (if applicable)
22. Other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
23. Other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_